

CZ Master Association

Transponders – What you need to know as a Member

Who Gets a Transponder

Transponders are only issued to Coto de Caza residents, tenants, lessees, and other individuals pre-authorized by the CZ Master Association. All new residents are required to visit the Coto Community Service Center, 26800 Coto de Caza Drive, to complete a gate information form and provide verification of residency. To verify residency, new homeowners should provide their final close of escrow papers or title information on the property.

Residents requesting the installation of a transponder(s) on their vehicle(s) must be registered and meet the above requirements and pay the applicable fees. All vehicles requiring transponder installation must be physically present for an authorized person to install the transponder.

Transponders issued to residents of Coto de Caza must have their vehicle(s) registered to their home addresses, with the exception of company assigned vehicles. A copy of the current valid DMV registration for each vehicle must be submitted to the transponder office. New non-registered vehicles (vehicles without California plates) can be issued a transponder on an interim basis by providing a copy of the purchase or the lease agreement, or a copy of the temporary DMV registration affixed to the right front window showing the Coto de Caza address of the resident. The resident is required to provide the transponder office a copy of the new registration when received from the DMV.

Residents assigned company owned vehicles are required to provide the transponder issuance offices via fax or in person, a letter on company letterhead stating that the vehicle is a company owned or leased vehicle, including a description of the vehicle and that the vehicle is assigned to the resident with his/her name and their Coto de Caza address. This letter is in lieu of the required DMV registration showing the Coto de Caza address.

Where to Get a Transponder

Transponders are issued at the Coto Community Service Center, 26800 Coto de Caza Drive. The Coto Community Service Center is open 5 days a week as follows:

Tuesday	6am – 2pm
Wednesday, Friday & Saturday	8am – 4pm
Thursday	11am – 7pm
Sunday & Monday	Closed
Holidays	Closed

For additional information, please contact the Coto Community Service Center office during the above business hours on the Transponder Information line at 949-858-2290.

What You Pay

The fee paid for the transponder is a usage fee to provide residents the convenience of transponder access into the community. Transponders have only a 90 day warranty period against defects. You will only qualify to receive a refund during this 90 day period should the transponder fail. After 90 days a partial refund is given for the replacement of a transponder.

All payments are by **check only**, payable to the CZ Master Association. All vehicles requiring transponders must be physically present for the transponder to be affixed by office personnel only.

Fees are as follows:

1. CZ Master Association Homeowners: A one-time **\$50 cost per transponder**
2. Tenants, Non-CZ Master Association Residents, Golf & Racquet Club, Equestrian Center, etc.: **\$60 per year per transponder**. Employees pay \$45 per year per transponder.
3. Special Transponders – Headlamp transponders are available when needed due to non-scannable windshields on some vehicles.
4. Replacement Transponders – **\$25 credit** is given only for the return of an old transponder that is replaced with a new transponder after the 90 day warranty period. Transponders that fail to function within the first 90 days after attached to your windshield by authorized personnel will be replaced at no charge when the non-functioning transponder is provided.

Why You May Need to Replace Your Transponder

A new transponder may be needed if you take the transponder off your vehicle for any reason including damage to the vehicle, windshield replacement, and sale of a vehicle. Loss of the battery charge after the first 90 days also requires a new transponder purchase.

Reasons Why Your Transponder(s) May Be Deactivated

Transponders must remain attached to the registered vehicle at all times or the transponder will be subject to immediate deactivation. Should you willfully or negligently cause damage to the entry gates or any other Association property and refuse to reimburse the Association for repair costs incurred, your transponder, and all transponders for vehicles assigned to your household, will be subject to deactivation, after notice and an opportunity to attend a hearing. In addition, pursuant to the Association's Enforcement Policy, the Association may, after providing notice and an opportunity for a hearing, deactivate your transponder for a violation of the Association's Governing Documents or due to your failure to pay Association assessments levied, and the Association may determine, in its discretion, to deactivate transponder privileges for all vehicles in a household based upon the failure to pay assessments of a violation of the Governing Documents committed by a single resident in the household, or guest or invitee of the resident. There is a \$25 fee to reactivate a transponder that has been deactivated.